

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES

HELD AT CLEMSON ON NOVEMBER 25, 1936

The meeting was called to order by the Chairman and upon roll call the following were found to be present: Messrs. W. W. Bradley, B. T. Leppard, W. D. Barnett, F. C. Cope, A. F. Lever, J. B. Douthit, T. B. Young, and S. H. Sherard.

President Sikes stated that in accordance with the usual procedure of having some College official appear before the Board, he would like to ask that the new Commandant, Colonel C. W. Weeks, be presented. Colonel Weeks was introduced and talked of such things as student living conditions, leaves of absence, and discipline.

Weeks, C.W.

All members present had previously met at 12:00 o'clock noon as the Executive Committee and as a Committee of the Whole and had acted upon President Sikes's recommendations. These recommendations and actions of the Committee as a whole were next laid before the Board as follows:

1. That the acceptance of the following Resignations be approved:

Resignations

School of Agriculture and
Division of Agricultural Research

Marvin Guin, Assistant Agricultural Economist; Salary \$1,956.00; Effective September 4, 1936.

Guin

School of Textiles

M. R. Cranford, Instructor in Textiles; Salary \$1,500.00; Effective August 1, 1936.

Cranford

T. H. Nelson, Assistant Professor of Weaving; Salary \$1,800.00; Effective August 31, 1936.

Nelson

Extension Division

Earle K. Rambo, Assistant in Visual Education; Salary \$1,200.00; Effective September 5, 1936.

Rambo

Library

Florence W. Sibley, Assistant to the Librarian; Salary \$900.00; Effective October 10, 1936.

Sibley

Moved by Mr. Lever -- That the acceptance of the resignations be approved.
Motion adopted.

2. That the granting of the following Leaves of Absence without pay be approved:

Leaves of Absence

Ada M. Moser, Research Specialist in Home Economics; from October 1, 1936 to January 1, 1937. Miss Moser is doing special work with the Bureau of Home Economics of the U. S. Department of Agriculture in Washington, D. C.

Moser

J. H. Mitchell, Jr., Assistant in Chemistry; from October 1, 1936 to October 1, 1937. Mr. Mitchell is pursuing graduate work in Chemistry at Columbia University.

Mitchell

J. L. Fulmer, Assistant Professor of Agricultural Economics; from February 1, 1937 to July 1, 1937. Mr. Fulmer wishes to complete his work at Cornell University for his Master's Degree.

Fulmer

Military Department

Colonel C. W. Weeks, Commandant; Salary \$1,500.00; Effective August 1, 1936.

Major D. E. Barnett, Assistant Commandant; Salary \$240.00; Effective September 1, 1936.

Major R. F. Walthour, Jr., Assistant Commandant; Salary \$240.00; Effective September 1, 1936.

*Weeks**Barnett**Walthour*Library

John Goodman, Assistant to the Librarian; Salary \$900.00; Effective October 10, 1936.

*Goodman*Extension Division

J. P. Bailes, Assistant County Agent; Salary \$2,000.00; Effective August 1, 1936.

Bailes

J. W. Bradley, Office Management Specialist; Salary \$2,000.00; Effective September 16, 1936.

Bradley

P. M. Hankinson, Assistant State Club Agent; Salary \$1,800.00; Effective October 15, 1936.

Hankinson

James L. King, Assistant County Agent; Salary \$1,800.00; Effective August 16, 1936.

King

W. H. McGee, Assistant County Agent; Salary \$2,000.00; Effective August 1, 1936.

McGee

W. J. Martin, Assistant County Agent; Salary \$1,800.00; Effective September 5, 1936.

Martin

T. F. Mauldin, Assistant Accountant; Salary \$1,800.00; Effective August 1, 1936.

Mauldin

J. H. Mayer, Assistant County Agent; Salary \$2,000.00; Effective August 1, 1936.

Mayer

C. V. Phagan, Extension Agricultural Engineer; Salary \$3,300.00; Effective July 20, 1936.

Phagan

D. A. Shelley, Assistant County Agent; Salary \$1,800.00; Effective September 1, 1936.

Shelley

G. H. Stewart, Assistant in Visual Instruction; Salary \$1,200.00; Effective September 4, 1936.

*Stewart*State Veterinary Department

Dr. Irven Roland Cooper, Assistant State Veterinarian; Salary \$1,931.16; Effective November 2, 1936.

Cooper

Dr. Martin T. Thome, Assistant State Veterinarian; Salary \$1,931.16; Effective October 1, 1936.

Thome

Moved by Mr. Young -- That the appointments be approved by the Board.
Motion adopted.

4. That the following Salary Increases be made as listed in Groups 1, 2, and 3, and that they be retroactive as of July 1, 1936, and that the same be paid from the additional tuition fee now being paid by the students:

*Salary
Increases*

GROUP 1 -- 10%

(Those in this group have been in service at Clemson 20 years or more.)

| <u>Name</u> | <u>Present Salary</u> | <u>Proposed Salary</u> | |
|--|-----------------------|------------------------|-------------------|
| S. M. Martin Professor Mathematics | \$ 2,400.00 | \$ 2,640.00 | <i>Martin</i> |
| M. E. Bradley Professor English | 2,400.00 | 2,640.00 | <i>Bradley</i> |
| A. G. Holmes Professor History | 2,304.00 | 2,534.00 | <i>Holmes</i> |
| J. E. Hunter Associate Prof. Mathematics | 2,400.00 | 2,640.00 | <i>Hunter</i> |
| C. C. Newman Professor Horticulture | 2,400.00 | 2,640.00 | <i>Newman</i> |
| W. H. Mills Professor Rural Sociology | 2,400.00 | 2,640.00 | <i>Mills</i> |
| R. O. Feeley Professor Veterinary Science | 2,400.00 | 2,640.00 | <i>Feeley</i> |
| D. B. Rosencrans Assoc. Prof. Botany | 2,304.00 | 2,534.00 | <i>Rosencrans</i> |
| S. R. Rhodes Professor Electrical Engr. | 2,500.00 | 2,750.00 | <i>Rhodes</i> |
| E. L. Clarke Professor Civil Engr. | 2,400.00 | 2,640.00 | <i>Clarke</i> |
| W. W. Klugh Assoc. Prof. Drawing | 2,304.00 | 2,534.00 | <i>Klugh</i> |
| J. L. Marshall Assoc. Prof. Wood Shop | 2,100.00 | 2,310.00 | <i>Marshall</i> |
| D. N. Harris Asst. Prof. Drawing | 1,800.00 | 1,980.00 | <i>Harris</i> |
| B. Freeman Asst. Analytical Chemist | 2,196.00 | 2,415.00 | <i>Freeman</i> |
| | <hr/> | <hr/> | |
| | \$ 32,308.00 | \$ 35,537.00 | |

GROUP 2 -- FLAT \$100.00

(Those in this group have been in service at Clemson 12 years or more.)

| <u>Name</u> | <u>Present Salary</u> | <u>Proposed Salary</u> | |
|--|-----------------------|------------------------|-----------------|
| H. C. Brearley Professor Psy. & Sociology | \$ 2,400.00 | \$ 2,500.00 | <i>Brearley</i> |
| R. K. Eaton Professor Card. & Spinning | 2,400.00 | 2,500.00 | <i>Eaton</i> |
| W. E. Godfrey Professor Physics | 2,304.00 | 2,404.00 | <i>Godfrey</i> |
| B. E. Goodale Assoc. Prof. Dairying | 2,304.00 | 2,404.00 | <i>Goodale</i> |

| <u>Name</u> | <u>Present Salary</u> | <u>Proposed Salary</u> | |
|---|-----------------------|------------------------|-------------------|
| F. M. Kinard Asst. Prof. English | \$ 2,304.00 | \$ 2,404.00 | <i>Kinard</i> |
| J. D. Lane Asst. Prof. English | 2,304.00 | 2,404.00 | <i>Lane</i> |
| W. L. Lippincott Professor Chemistry | 2,100.00 | 2,200.00 | <i>Lippincott</i> |
| F. H. Pollard Assoc. Prof. Chemistry | 2,304.00 | 2,404.00 | <i>Pollard</i> |
| J. T. Foy Asst. Chemistry (Analytical) | 2,100.00 | 2,200.00 | <i>Foy</i> |
| A. R. Reed Asst. Prof. Physics | 1,584.00 | 1,684.00 | <i>Reed</i> |
| H. E. Glenn Assoc. Prof. Civil Engr. | 2,304.00 | 2,404.00 | <i>Glenn</i> |
| G. E. Metz Registrar | 2,304.00 | 2,404.00 | <i>Metz</i> |
| W. H. Washington Dean - Education School | 3,300.00 | 3,400.00 | <i>Washington</i> |
| F. H. H. Calhoun Dean & Prof. Geology | 3,300.00 | 3,400.00 | <i>Calhoun</i> |
| D. W. Daniel Dean & Prof. English | 3,300.00 | 3,400.00 | <i>Daniel</i> |
| H. H. Willis Dean Textile School | 3,300.00 | 3,400.00 | <i>Willis</i> |
| | <hr/> | <hr/> | |
| | \$ 39,912.00 | \$ 41,512.00 | |

GROUP 3 -- FLAT \$60.00

| <u>Name</u> | <u>Present Salary</u> | <u>Proposed Salary</u> | |
|---|-----------------------|------------------------|------------------|
| R. L. Anderson Assoc. Prof. Architecture | \$ 2,100.00 | \$ 2,160.00 | <i>Anderson</i> |
| H. M. Brown Professor Physics | 2,400.00 | 2,460.00 | <i>Brown</i> |
| W. W. Burton Asst. Prof. Mathematics | 2,304.00 | 2,364.00 | <i>Burton</i> |
| P. Carodemos Assoc. Prof. Chemistry | 2,304.00 | 2,364.00 | <i>Carodemos</i> |
| D. D. Curtis Professor Mechanics | 2,400.00 | 2,460.00 | <i>Curtis</i> |
| D. Dunavan Asst. Prof. Ent. & Zoology | 1,920.00 | 1,980.00 | <i>Dunavan</i> |
| G. H. Edwards Asst. Prof. Mathematics | 1,800.00 | 1,860.00 | <i>Edwards</i> |

| <u>Name</u> | <u>Present Salary</u> | <u>Proposed Salary</u> | |
|--|-----------------------|------------------------|------------------|
| B. E. Fernow Prof. Mechanical Engr. | \$ 2,500.00 | \$ 2,560.00 | <i>Fernow</i> |
| J. C. Hendricks Assoc. Prof. Physics | 2,400.00 | 2,460.00 | <i>Hendricks</i> |
| E. J. Freeman Assoc. Prof. Machine Shop | 2,100.00 | 2,160.00 | <i>Freeman</i> |
| W. F. D. Hodge Asst. Prof. Architecture | 1,800.00 | 1,860.00 | <i>Hodge</i> |
| L. D. Huff Asst. Prof. Physics | 2,304.00 | 2,364.00 | <i>Huff</i> |
| H. L. Hunter Assoc. Prof. Chemistry | 2,304.00 | 2,364.00 | <i>Hunter</i> |
| S. W. Little Asst. Prof. Architecture | 1,800.00 | 1,860.00 | <i>Little</i> |
| R. H. Jones Grad. Asst. Agr. Engr. | 900.00 | 960.00 | <i>Jones</i> |
| G. B. Nutt Assoc. Prof. Agr. Engr. | 2,304.00 | 2,364.00 | <i>Nutt</i> |
| C. P. Philpot Instructor Forge & Foundry | 1,800.00 | 1,860.00 | <i>Philpot</i> |
| O. P. Rhyne Prof. Modern Languages | 2,400.00 | 2,460.00 | <i>Rhyne</i> |
| D. C. Sheldon Assoc. Prof. Math. | 2,400.00 | 2,460.00 | <i>Sheldon</i> |
| D. H. Shenk Assoc. Prof. Mech. Engr. | 2,100.00 | 2,160.00 | <i>Shenk</i> |
| G. R. Sherrill Assoc. Prof. Gov't. & Ec. | 2,400.00 | 2,460.00 | <i>Sherrill</i> |
| J. A. Stevenson Asst. Prof. Civil Engr. | 2,100.00 | 2,160.00 | <i>Stevenson</i> |
| Rupert Taylor Assoc. Prof. English | 2,400.00 | 2,460.00 | <i>Taylor</i> |
| H. S. Tate Assoc. Prof. Voc. Ed. | 2,100.00 | 2,160.00 | <i>Tate</i> |
| F. T. Tingley Prof. Elec. Engr. | 2,304.00 | 2,364.00 | <i>Tingley</i> |
| J. L. Brock Asst. Prof. Voc. Ed. | 1,584.00 | 1,644.00 | <i>Brock</i> |
| R. R. Ritchie Instructor Animal Husbandry | 1,920.00 | 1,980.00 | <i>Ritchie</i> |
| | <hr/> | <hr/> | |
| | \$ 57,148.00 | \$ 58,768.00 | |

Moved by Mr. Young -- That the increases as shown in Group 1, 2 and 3 above be made as of July 1, 1936 and be paid from tuition fees. Motion adopted.

5. That effective July 1, 1936 the salary of Mr. C. L. Morgan, Professor of Poultry Husbandry, be increased \$204.00 per annum and that the increase be paid from Agricultural Research.

Morgan

Moved by Mr. Lever -- That the increase in Prof. Morgan's salary be made from Agricultural Research Funds. Motion adopted.

College Uniform Contract

6. That due to rising prices of woolen materials the College Uniform Committee be authorized to make contracts for uniforms before next spring if found advisable.

Moved by Mr. Young -- That the Committee be authorized to make such contracts as are to the best interests of the College and that protection against decline be included. Motion adopted.

7. That the College purchase 100 copies of the Life of Thomas G. Clemson at \$2.50 per copy -- the copies to be sent to the libraries of Land Grant Colleges, libraries in South Carolina, and such other places as may be to the interest of Clemson.

Purchase of Life of Thomas G. Clemson

Moved by Mr. Barnett -- That funds be appropriated in the amount of \$250.00 to purchase the books. Motion adopted.

appropriation

8. That the College enter into a cooperative agreement with the State Game Warden in making the College lands a game sanctuary under the provisions of an Act of the Legislature of 1926.

Hunting Ordinance

Moved by Mr. Barnett -- That the agreement be made, but that the College reserve the right to hunt animals such as rabbits, foxes, etc., which may be destructive to crops or experimental work. Motion adopted.

9. That authority be granted to apply to the Public Works Administration for funds necessary to erect, (1) a Textile Building, (2) a Student Hospital; and that the General Assembly be requested to pass the required enabling legislation.

P. W. A. Textile Building Hospital

Moved by Mr. Barnett -- That recommendation be approved. Motion adopted.

General Assembly

10. That authority be granted to request the General Assembly for funds to erect a Textile Building. (This in the event additional PWA funds are not made available.)

Moved by Mr. Barnett -- That recommendation be approved and that College authorities consider any possible use of the old Textile Building in the event a new building should be erected. Motion adopted.

Textile Building Dormitories

11. That the Board of Trustees formally accept the four barracks and the equipment from the contractors and that the College Business Manager be authorized and empowered to deal with the Public Works Administration, to sign documents, and to perform such other duties as may be required in winding up the project.

authority given Bus. Mgr.

Moved by Mr. Young -- That recommendation be adopted. Motion adopted.

12. That the Trustees of the Clemson Agricultural College request the time for completion of the Barracks Buildings to be extended to December 15, 1936 so as to include all items in connection with these buildings.

Dormitories (Barracks)

This in view of the fact that it was physically impossible to fully complete the buildings, install the equipment, and place in use the service connections for steam, water, and electricity within the time specified in the Contract.

Moved by Mr. Barnett -- That the recommendation be approved. Motion adopted.

13. That the Board of Trustees feels that the College is willing and desires to assume the responsibility for the administration of the Clemson College Resettlement Area under appropriate agreement with the Federal Government.

College Resettlement Area

Moved by Mr. Lever -- That the recommendation be adopted. Motion adopted.

14. That the Trustees appoint a committee to consider the feasibility of enlarging the facilities of the Y.M.C.A. Building for the showing of moving pictures.

Y.M.C.A. Enlargement of

Moved by Mr. Leppard -- That after due consideration, it is the sense of the Board of Trustees that the College should have supervision or control of motion pictures shown at the College. Further that since the Y.M.C.A. is supported in part from the surplus derived from the picture shows that a Trustee committee of three be appointed to work with the College authorities in the further development and expansion of the picture shows. Motion adopted.

Motion Pictures

The Chairman appointed the following:

- B. T. Leppard
- J. B. Douthit
- S. H. Sherard

Motion Pictures Committee

15. That in making future appointments of county farm and home demonstration agents or assistant agents no person be considered for such appointment in the county of which the person is a native.

appointment of county & home dem. agents

Moved by Mr. Lever -- That recommendation be approved. Motion adopted.

16. That the Fort Hill Mansion Committee be continued and that the President be authorized to appoint an Advisory Committee to assist the College Committee in securing expert advice on the problems of restoration and in such other capacities as the College Committee may desire.

Fort Hill Mansion Committee Advisory Committee

Moved by Mr. Lever -- That the recommendation be approved. Motion adopted.

17. That at the request of Director Cooper and in order to comply with certain federal regulations on expenditure of money, that effective January 1, 1937 Miss Ada Moser be appointed Head of the Department of Home Economics Research succeeding Miss Mary E. Frayser. (No change in salary.)

Ada Moser Dept. of Home Econ.

Moved by Mr. Young -- That the recommendation be adopted. Motion adopted.

18. That at the request of Director Cooper, Miss Mary E. Frayser be continued as Research Specialist in Home Economics. (No change in salary.)

Frayser

Moved by Mr. Lever -- That recommendation be approved. Motion adopted.

19. That Director Cooper be authorized to enter into negotiations for the purchase of additional land, contiguous to lands now owned by the College, for the Pee Dee Experiment Station and also that he be authorized to take options at a reasonable figure upon such parcels of desirable land as can be purchased at a satisfactory price.

authority given Director Cooper

Moved by Mr. Young -- That authority be granted. Motion adopted.

Purchase of Land

20. That Director Cooper be authorized to make such transfers of funds within the budget of the Edisto Experiment Station as are necessary to meet any contingencies arising in connection with the establishment of this station.

Moved by Mr. Leppard -- That authority be granted. Motion adopted.

21. That in 1938 the graduation exercises be held on May 31. *1938 Graduation Exercises (Date of)*

Moved by Mr. Barnett -- That recommendation be approved. Motion adopted.

The Chairman called attention to the fact that there were eight members present.

It was moved by Mr. Young -- That the Board in session approve the foregoing twenty-one recommendations all of which had been considered by the Committees and that copies be sent the absentee members for their action and that the same be recorded with the Minutes of this meeting.

The motion was duly seconded and upon roll call the following voted "Aye": Messrs. Bradley, Barnett, Douthit, Cope, Lever, Sherard, Leppard, and Young.

Motion unanimously adopted. *Annuitiy (Retirement)*

Mr. Young suggested that further study of the retirement question be made.

Moved by Mr. Cope -- That Messrs. Benet, Young and Lever be appointed as a Trustee Committee to study the question of retirement and to report at the next meeting if possible.

Motion adopted.

The Chairman requested that the Treasurer and Business Manager work with this committee.

The Chairman called attention to previous discussion of the appointment of an internal auditor for the College. *Internal Auditor*

It was moved by Mr. Lever -- That the position of Internal Auditor be created and his duties defined and that the Committee appointed at a previous meeting be requested if possible to act before January first.

Motion adopted.

President Sikes outlined his report and stated that it would be mimeographed and sent each member.

President Sikes requested that a Trustee Committee on Legislation be appointed. *Legislation Committee*

The Chairman appointed Messrs. Barnett, Cope and Lever.

Moved by Mr. Barnett -- That the Board do now adjourn.

The motion was adopted.

The Board adjourned at 5:30 P.M.

M. W. Bradley

J.C. Littlejohn, Acting Secretary